

**Preparation for Principalship Course for Aspiring Principals (2016-17)**  
**Application for Extension of Submission Period**

Name in English: \_\_\_\_\_ Participant No. : \_\_\_\_\_  
 Date: \_\_\_\_\_ Fax. No. : \_\_\_\_\_

**Course: 56 (Secondary & Special)**

Module	Original Submission Date	Proposed Extension Date
		<b>EVERY MODULE ASSIGNMENT:</b> Max.: <u>ONE (1) month for ONCE Only</u>  <b>ACTION RESEACH PROJECT:</b> Max.: <u>THREE (3) months for ONCE Only</u>
Module 1	22 December 2016 (Thur)	
Module 2	21 February 2017 (Tue)	
Module 3	19 January 2017 (Thur)	
Module 4 (Part A & Part B)	16 March 2017 (Thur)	
Module 5	11 April 2017 (Tue)	
Module 6	20 April 2017 (Thur)	
Action Research (AR) Project <i>Name of AR Supervisor:</i> _____	7 September 2017 (Thur)	

**Note: (1) Participants will be notified of the result by fax or by email. (2) Extension of submission deadlines for each module assignment/AR Project can be applied ONCE only. (3) Any participant who fails to submit the assignment/AR Project by the original or pre-approved extended deadline, a FAILURE grade will be given automatically.**

Reason(s) for the extension: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For office use:**

RESULT:

Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Signature: _____	
Date: _____	

Record Update  
 (Student Excel Database) by: \_\_\_\_\_ Date: \_\_\_\_\_

Checked by: \_\_\_\_\_ Date: \_\_\_\_\_